



Student Name: _____

Student ID: _____

CHANGE OF STUDENT DETAILS

What has changed?

- Address, in Australia, and/or in your home country
- Telephone/Mobile number
- Email address
- visa requirements
- Personal circumstances
- Other, please specify:

Provide information about the change(s) (*attach additional pages, documents if necessary*)

Submit this form to Student Administration



Office Use Only

- Change(s) entered on Student Management System
- Change(s) entered on PRISMS, where required
- RTO personnel notified via email, where required
- External agencies notified, where required
- Student provided with confirmation of change(s) made

Authorised Officer (*print name*) _____

Authorised Officer (*signature*) _____

Date: _____

Notes: